

## Procedure for Correcting a Scoring Error

If you realize there is a scoring error after you leave the game you must make contact with your opponents and reach agreement that the score is incorrect. Please retain your scoring sheet until corrected.

### Option 1

Send an email to Gail Schneider, club manager, [calgal516@gmail.com](mailto:calgal516@gmail.com), with a **copy** to your opponents. Write in the text of the email that you have confirmed with your opponents that you are in agreement. Include the date, board number and the correct result.

The correction will be done within 3 days and will be reloaded to Live. Once updated the players will get the regular email that they receive after a game that shows the corrected score.

### Option 2

Both you and your opponent (must be together) physically ask the director to make the correction. This will be done before the director leaves for the day. This can be done by any director.

Note: Make sure when the score is entered by north/south and is verified by east/west that it is correct, this prevents the process of correcting the score. If entered and approved incorrectly, call the director right away and he/she will make the correction.